Minutes
Northwest Minnesota Arts Council
June 26, 2014 Meeting

Members Present: Bruce Reeves, Eryn Killough, Charles Erickson, Aliza Olson, Connie Nelson, and Faye Auchenpaugh.

Members Absent: Angie Peterson, Deanna Swendseid, Barb Geer, Kay Rosengren, and Jennifer Bakken-Brees. MaryAnn Laxen is out of the country on an extended trip.

Staff Present: Mara Hanel

Call to Order

Chair Reeves called the meeting to order at 5:00 p.m.

Hanel reviewed the open meeting procedure, the mission and vision of the Arts Council and the conflict of interest procedure.

Minutes

Motion by Nelson with second by Olson to approve the March 6, 2014 minutes. Motion carried unanimously.

Bills and Budget Revision

Motion by Erickson with second by Killough to approve the payment of the bills. Motion carried unanimously.

Motion by Erickson with second by Olson to approve $2,800.00 to Drees, Riskey, and Vallager for conducting our audit in July 2014 for FY 2014. Motion carried unanimously.

Motion by Olson with second by Erickson to approve the Fiscal Agent Agreement with the Minnesota State Arts Board. Motion carried unanimously.

Review of Grant Applications

Hanel went through the procedure for declaring a conflict of interest. Motion by Erickson with second by Olson to declare all the applications eligible for review. Motion carried unanimously.

Review of Arts Legacy Grant Applications

The rating criteria was reviewed. Hanel reported that since it is the end of the fiscal year two of the grants submitted may be funded with General Allocation funding 152014.

1. Association of the French of the North (note: office assigned Grant ID went from ACHF 1428 to LRAD 1413) Request $1,200.00. Motion by
Olson with second by Killough to approve partial funding of $1,000. Motion carried unanimously.
b. Polk County Historical Society (note: office assigned Grant ID went from ACHF 1429 to LRAD 1414) Request $1,000.00. Motion by Erickson with second by Olson to approve full funding. Motion carried unanimously.
c. Lancaster School District (note: office assigned Grant ID went from ACHF 1430 to ACHF 1428) Request $3,000.00. Motion by Olson with second by Auchenpaugh to approve full funding contingent upon our office receiving a more complete budget and support materials based on the Legacy Grant category. Motion carried unanimously.

Project rating results and final funding awards follow:

<table>
<thead>
<tr>
<th>FY2014 Arts Access Funds</th>
<th>Rating</th>
<th>Award</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lancaster School District</td>
<td>17.50</td>
<td>$3,000.00</td>
<td>$25,605.00</td>
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</tbody>
</table>

Project rating results and final funding awards follow:

<table>
<thead>
<tr>
<th>FY2014 General Funds</th>
<th>Rating</th>
<th>Award</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Polk Co. Historic Soc.</td>
<td>17.33</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>AFRAN</td>
<td>16.50</td>
<td>$1,000.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

End of the Year Grant Update

Wittman briefly went through the actions taken by the board in April by email. Arts Legacy Grants were included within the March meeting minutes. Nine members voted including Faye Auchenpaugh, Barb Geer, Deanna Swendsend, Connie Nelson, MaryAnn Laxen, Charles Erickson, Kay Rosengren, Bruce Reeves, and Jennifer Bakken-Brees.

Unanimous action was also taken to approve the following student grants. Daltyn Lofstrom of Strandquist for writing $500
Alex MacGregor of Crockston for violin $500
O’Brien Stromsodt of Middle River for piano $500
Joel Bolduc of Stephen for photography $500
Taylor Rux of Strandquist for painting $500
Danika Bass of Karlstad for drama $500
Bryana Vigness of Viking for drawing $500
Josie Nobles of Halma for drama $500

Note: At the end of the fiscal year, we were also able to grant general allocation 152014 funds to alternates of Tri-County School (AEQ 1405) for display equipment and drums for $2,635.00 and to Win-E-Mac School (AEQ 1406) for the purchase of a kiln and ceramic supplies for $3,000.00. These alternates were approved by the Arts Council at their November 21, 2013 meeting.

Grant Maximums Policy

Discussion regarding grant maximums. Motion by Olson with second by Nelson to begin the year with the following maximums and in March allow organizations to apply for more than the maximum if funds remain. Motion
carried unanimously.

**Arts Organizations legacy grant limit $20,000, with up to $23,000 maximum across all grant categories. Non-arts organization limit of $10,000 with up to $15,000 maximum across all grant categories.**

**Showcase and Promotions Contract Staff Items**

Handouts were provided to update on contract staff activities. Motion by Erickson with second by Olson to approve the contracts as presented. Motion carried unanimously.

**Review of Final Reports**

Motion by Killough with second by Erickson to approve the list of final reports in the packet. Motion carried unanimously.

**Arts Council Director Report**

Foundant Grant on-line system: Reeves stated that the previous motion to contract with Foundant was put into motion this month. Hanel has created the Arts Legacy Grant application within the system and the next applications will be received in that fashion. A training will occur for board members. The costs were $9,000.00 and that includes training costs for staff.

Minnesota Citizens for the Arts: The Economic Impact Surveys have been completed and will be sent to MCA from our region. We had to complete 250 over at least five events. The deadline for surveys to be returned is June 30, 2014.

Forum of Regional Arts Councils and Minnesota State Arts Board update was presented by Hanel which included observations from the financial workshop on May 3 at our office in Warren by the Non-profits Assistance Fund.

Artists of Northwest Minnesota 3rd Edition booklet deadline for organizations to be listed has been extended until August 1, 2014.

Updates were provided on Riverland Tourism and Minnesota’s Historic Northwest.

**Annual Meeting: Board Member Business**

Hanel stated that no members are required to retire this year due to completed two full terms. She stated that members Auchenpaugh, Killough and Erickson will continue to serve a second three year term.

**Election of Officers:** Motion by Nelson with second by Killough to present a unanimously ballot for the current officers to serve another year. Motion carried unanimously.

Reeves as chairman; Erickson as vice-chairman; Auchenpaugh as secretary; and Olson as Treasurer.
There were no new board members to appoint at this meeting. Brief discussion of asking Patricia Jacklitch of East Grand Forks (former board member) to fill in for MaryAnn Laxen while she is doing missionary work for a year in Haiti. Note: MaryAnn Laxen returned and will continue to serve.

Next Meeting

The next meeting date will be Thursday, September 11, 2014 at 5:00.

Adjournment

There being no other business, the meeting adjourned at 7:00 p.m.

Mara Hanel
Arts Council Director
Minutes
Northwest Minnesota Arts Council
March 6, 2014 Meeting


Members Absent: Charles Erickson, MaryAnn Laxen, Angie Peterson, Deanna Swendseid, and Eryn Killough.


Call to Order
Chair Reeves called the meeting to order at 5:00 p.m.

Wittman reviewed the open meeting procedure, the mission and vision of the Arts Council and the conflict of interest procedure.

Minutes
Motion by Rosengren with second by Nelson to approve the November 21, 2013 minutes. Motion carried unanimously.

Bills and Budget Revision
Motion by Auchenpaugh with second by Rosengren to approve the payment of the bills. Motion carried unanimously.

Review of Grant Applications
Wittman went through the procedure for declaring a conflict of interest. Motion by Olson with second by Rosengren to declare all the applications eligible for review. Motion carried unanimously.

Review of Arts Legacy Grant Applications
The rating criteria was reviewed. Wittman reported that $88,350.00 is available in Arts Access. Wittman also reported that schools are requesting grants in Arts Learning in our special residency category and $7,800 is available and up to $11,855 with budget revision. $12,000.00 is available to award in Traditional/Cultural.

a. GFWC Zehlians in TRF ACHF 1413. (Learning) Request $1,255.00. Auchenpaugh declares a conflict of interest. Motion by Nelson with second by Olson to approve full funding from Arts Learning funds. Motion carried unanimously.

b. AFRAN ACHF 1414. (Traditional) Request $9,000.00. Motion by Nelson with second by Rosengren to approve full funding from Traditional arts funds. Motion carried unanimously.

c. TRF Community Theater ACHF 1415. Geer declares a conflict of
interest. Request $6,635.00. Motion by Olson with second by Auchenpaugh to approve full funding. Motion carried unanimously.
d. Polish Alliance Florian. ACHF 1416. Request $7,000.00 Motion by Auchenpaugh with second by Nelson to approve full funding. Motion carried unanimously with this application receiving a penalty during rating for a late final report.
e. Kittson Central School District ACHF 1417. (Learning) Camp Art 2014. Request $10,000.00. Motion by Olson with second by Geer to approve partial funding of $8,000 from Learning arts funds. Motion carried unanimously.
f. Palmville Press ACHF 1418. Request $10,000.00. Motion by Olson for $2,000 for one publication only. Motion fails for lack of a second. Motion by Reeves with second by Auchenpaugh for $6,000.00. Motion passes with 2 opposed.
g. Warroad Summer Theater ACHF 1419. Request $10,000.00. Motion by Nelson with second by Auchenpaugh to approve full funding. Motion carried unanimously.
h. City of Roseau ACHF 1420. (Traditional) Scandinavian Festival. Request $2,250.00. Motion by Rosengren to table. Motion dies for lack of a second. Motion by Auchenpaugh with second by Nelson to approve full funding contingent upon information on artists provided to staff and chairman in a timely manner. Motion carries unanimously. This application receives a penalty for a late final report.

March 1, 2014 deadline
i. TRF Community Theater ACHF 1421. Request $10,000.00. Ceramics workshop. Motion by Swendseid with second by Rosengren to approve full funding. Motion carried unanimously.
j. Argyle American Legion ACHF 1422. Request $9,900.00. Motion by Olson with second by Geer to approve full funding. Motion carried unanimously.
k. Fosston Library Arts Association ACHF 1423. Request $3,000.00. Motion by Rosengren with second by Nelson to approve full funding. Motion carried unanimously.

April 1, 2014 deadline reviewed after the meeting but included in these minutes for documentation of the email results.
m. TRF Chamber of Commerce ACHF 1425. Request $1,080.00. Approval of full funding.
n. Ada Chamber of Commerce ACHF 1426. Request $1,000.00. Approval of full funding.
o. City of Kennedy ACHF 1427. Request $930.00. Photography project. Approval of full funding.

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<table>
<thead>
<tr>
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<th>Rating</th>
<th>Award</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Warroad Summer Theater</td>
<td>18.33</td>
<td>$10,000.00</td>
<td>$88,350.00</td>
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<tr>
<td>TRF Community Th: ACHF 1415</td>
<td>18.00</td>
<td>$6,635.00</td>
<td>$71,715.00</td>
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<tr>
<td>Polish Nat’l Alliance</td>
<td>16.83</td>
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<td>$64,715.00</td>
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<tr>
<td>Palmville Press</td>
<td>12.00</td>
<td>$6,000.00</td>
<td>$58,715.00</td>
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</table>
Argyle American Legion 18.17 $9,900.00 $48,815.00
TRF Community Th: ACHF 1421 18.00 $10,000.00 $38,815.00
Fosston Library Arts 17.67 $3,000.00 $35,815.00
City of Kennedy: ACHF 1424 18.33 $4,200.00 $31,615.00
TRF Chamber 18.00 $1,080.00 $30,535.00
Ada Chamber 18.00 $1,000.00 $29,535.00
City of Kennedy: ACHF 1427 16.33 $930.00 $28,605.00

**FY2014 Arts Legacy Folk Arts**

<table>
<thead>
<tr>
<th>Rating</th>
<th>Award</th>
<th>Balance</th>
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</thead>
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<tr>
<td>AFRAN: ACHF 1414</td>
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<tr>
<td>City of Roseau: ACHF 1420</td>
<td>13.67</td>
<td>$2,250.00</td>
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**FY2014 Arts Learning Funds**

Two applications were received and approved by staff for the special residency category with Arts Education Legacy funding code 182014. Note: these two applications arrived from Mar 2014 - June 2014. The bottom two applications were funded with 182014 during the regular review.

<table>
<thead>
<tr>
<th>Available</th>
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<tr>
<td>Stephen/A Sch: ACHFSD 1412</td>
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<tr>
<td>Greenbush/MR Sch: ACHFSD 1413</td>
<td>$500.00</td>
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<tr>
<td>Zehlians: ACHF 1413</td>
<td>18.40</td>
</tr>
<tr>
<td>Kittson C Sch: ACHF 1410</td>
<td>18.50</td>
</tr>
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</table>

**Review of Arts Project Grant Applications**

The rating criteria was reviewed. Wittman reported that $8,350.00 is available with $9,965 available for a budget revision.

- a. Roseau Area Arts Association LRAD 1408. Request $2,300.00. Motion by Auchenpaugh with second by Rosengren to approve full funding. Motion carried unanimously.
- b. Ada Summer Children’s Theater LRAD 1409. Request $2,165.00. Motion by Nelson with second by Auchenpaugh to approve full funding. Motion carried unanimously.
- c. Marshall County Fair LRAD 1410. Request $3,000.00. Motion by Auchenpaugh with second by Geer to approve full funding. Motion carried unanimously.
- d. North Country Fiddle and Dance LRAD 1412 Request $2,500.00. Motion by Nelson with second by Auchenpaugh to approve full funding. Motion carried unanimously.
- e. Fosston Library Arts LRAD 1411. Request $3,000.00. Motion by Auchenpaugh with second by Nelson to move this grant to Arts Legacy funding. Motion carried unanimously.

Project rating results and final funding awards follow:

**FY2014 General Funds**

<table>
<thead>
<tr>
<th>Rating</th>
<th>Award</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,965.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
No Country Fiddle 19.67 $2,500.00 $7,465.00
Roseau Area Arts 19.50 $2,300.00 $5,165.00
Ada Summer Theater 19.50 $2,165.00 $3,000.00
Marshall Co Fair 19.00 $3,000.00 $0.00

Showcase Update

Update from Therese Jacobson on River Walk Artists Gallery and statistical numbers of this past year.

Northwest Minnesota Art Exhibit

Motion by Auchenpaugh with second by Rosengren to approve payment of the juror for $250.00 plus round trip mileage. Juror was Mary Therese of Bemidji, MN. Exhibit is April 16-27, 2014 at the Middle River American Legion Club. Reception is at 2:00.

Promotions Specialist Update

Maureen Regalado provided an update on her efforts related to Facebook, Twitter and other social media and Explore Northwest Minnesota.

Of the Year Nominations

Motion by Nelson with second by Reeves to select Kaydell Super of Middle River for NW Arts Advocate of the Year for $500.00.
Motion by Geer with second by Auchenpaugh to select LaVonne Forsberg for Northwest Star artist to receive $5,000.00.
Motion by Nelson with second by Rosengren to select Jessica Pribula for NW MN Artist of the Year to receive $500.00

Review of Final Reports

Motion by Auchenpaugh with second by Nelson to approve the list of final reports in the packet. Motion carried unanimously.

Bush Foundation Community Innovation Grant submission
Motion by Nelson with second by Rosengren to submit the Art Crawl support application to the Bush Foundation for consideration.

Arts Council Director Report

Minnesota Citizens for the Arts: Arts Advocacy Day will be March 27, 2014. Wittman provided an update on the Americans for the Arts Economic Impact surveying being done from now until June 30, 2014. She also updated on the border issue and that we will be trying to raise funds for students.

Forum of Regional Arts Councils and Minnesota State Arts Board update was presented by Wittman which included the upcoming financial workshop on May 3 at our office in Warren by the Non-profits Assistance Fund.

Artists of Northwest Minnesota 3rd Edition booklet deadline is May 1,
2014.

Updates were provided on Riverland Tourism and Minnesota’s Historic Northwest.

Motion by Auchenphaugh with second by Nelson to approve Laurel Johnson using up to $1,000 of her grant funds for purchase of a computer. Motion carried unanimously.

Next Meeting

The next meeting date will be Thursday, June 26, 2014 at 5:00 for our annual meeting. Tentative dates of conference calls are Thursday, April 24, 2014 and May 15, 2014; if needed.

Adjournment

There being no other business, the meeting adjourned at 7:35 p.m.

[Signature]
Mara Wittman
Arts Council Director
Minutes
Northwest Minnesota Arts Council
November 21, 2013 Meeting
Melody’s Cafe

Members Present: Bruce Reeves, Charles Erickson, Barb Geer, Kay Rosengren, Angie Peterson, Aliza Olson, Deanna Swendseid, Eryn Killough, and Connie Nelson.

Members Absent: Faye Auchenpaugh and Mirjana Gayed

Staff Present: Mara Wittman

Call to Order

Chair Reeves called the meeting to order at 3:00 p.m.

Wittman reviewed the open meeting procedure, the mission and vision of the Arts Council and the conflict of interest procedure.

Minutes

Motion by Rosengren with second by Erickson to approve the August 21, 2013 minutes. Motion carried unanimously.

Bills and Budget Revision

Motion by Erickson with second by Geer to approve the payment of the bills. Motion carried unanimously.

Motion by Nelson with second by Swendseid to approve paying a membership fee of $165.00 to Heartland Tourism Association and $1,600 to Heartland to join the social marketing group promotional effort by RSP Marketing. Motion carried unanimously.

Review of Grant Applications

Wittman went through the procedure for declaring a conflict of interest. Motion by Erickson with second by Swendseid to declare all the applications eligible for review. Motion carried unanimously.

Review of Arts Legacy Grant Applications

The rating criteria was reviewed. Wittman reported that $159,255.00 is available in Arts Access and $71,035 requested. Wittman also reported that schools are requesting grants in Arts Learning in our special residency category and $18,400 is available. $12,000.00 is available to award in Traditional/Cultural.

a. City of Newfolden ACHF 1405. Bronze Sculpture. Request $10,000.00. Motion by Erickson with second by Rosengren to approve full funding from Arts Access funds. Motion carried unanimously.

Request $10,000.00. Motion by Erickson with second by Geer to approve full funding. Motion carried unanimously.

c. GFWC Zehlians, TRF. ACHF 1407. Kevin Kling Storytelling. Request $4,150.00 Motion by Rosengren with second by Nelson to approve full funding. Motion carried unanimously.

d. East Grand Forks Campbell Library ACHF 1408. Artists presenters at library for 2014. Request $10,000.00. Motion by Erickson with second by Geer to approve full funding. Motion carried unanimously.

e. University of Minnesota Crookston ACHF 1409. Taylor Branch historical writer. Request $10,000.00. Motion by Rosengren with second by Erickson to approve full funding with the stipulation that the sponsored author speak to the classroom on writing historical novels. Motion carried unanimously.

f. Summer Arts Stages, East Grand Forks ACHF 1410. Stages and Safari for 2014. Request $6,885.00. Motion by Erickson with second by Geer to approve full funding. Motion carried unanimously.

g. Thief River Falls Area Community Theater ACHF 1411. Production of Forever Plaid. Request $6,885.00. Geer declares a conflict of interest and leaves the room. Motion by Rosengren with second by Erickson to approve full funding. Motion carried with Geer abstaining.

h. Malung School Community Center ACHF 1412. Request $10,000.00. Ceramics workshop. Motion by Swendsen with second by Rosengren to approve full funding. Motion carried unanimously.

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<th>Award</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Malung School Center</td>
<td>19.50</td>
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<td>$149,255.00</td>
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<td>TRF Community Theater</td>
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<td>$142,370.00</td>
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<td>Sons of Norway, TRF</td>
<td>19.00</td>
<td>$10,000.00</td>
<td>$132,370.00</td>
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<tr>
<td>City of Newfolden</td>
<td>18.50</td>
<td>$10,000.00</td>
<td>$122,370.00</td>
</tr>
<tr>
<td>Summer Arts Stages</td>
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<td>$10,000.00</td>
<td>$112,370.00</td>
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<tr>
<td>Zehlians</td>
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<tr>
<td>EGF Library</td>
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<td>$98,220.00</td>
</tr>
<tr>
<td>Univ of MN Crookston</td>
<td>15.67</td>
<td>$10,000.00</td>
<td>$88,220.00</td>
</tr>
</tbody>
</table>

FY2014 Arts Learning Funds

Five applications were received and approved by staff for the special residency category with Arts Education Legacy funding code 182014. Note: these five application arrived from Oct 2013 - Feb 2014.

Available $18,400

Fertile/Beltrami School: Prairie Fire ACHFSD 1407 $2,100.00
Fosston School District: Heidi Jeub ACHFSD 1408 $2,500.00
Kittson Central School: Heidi Jeub ACHFSD 1409 $2,100.00
Warren/Alvarado/Oslo School: Safari ACHFSD 1410 $1,800.00
Win-E-Mac School District: Joy Ingram ACHFSD 1411 $2,100.00

Balance $7,800
Review of Arts Project Grant Applications

The rating criteria was reviewed. Wittman reported that $11,350.00 is available and $3,000 requested.

a. University of MN Crookston LRAD 1406. Cinco de Mayo 2014. Request $3,000.00. Motion by Erickson with second by Rosengren to approve full funding. Motion carried unanimously.

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<tr>
<td>Univ of MN Crookston</td>
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<td>$11,350.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$8,350.00</td>
</tr>
</tbody>
</table>

Review of Arts Equipment Grant Applications for Schools

The rating criteria was reviewed. Wittman reported that $15,000.00 is available and $31,885 requested.

a. Stephen/Argyle School District: Open up door access for Grand Piano. AEQ 1401. Request $3,000.00. Fails due to lack of a motion.

b. Red Lake Falls School District: Purchase ceramic equipment and acoustic curtains. AEQ 1402. Request $3,000.00. Motion by Nelson with second by Erickson to approve full funding. Motion carried unanimously.

c. Marshall County Central School District: Purchase art displays and instruments. AEQ 1403. Request $3,000.00. Motion by Geer with second by Erickson to approve full funding. Motion carried unanimously.

d. Fertile-Beltrami School District: Purchase I-Pads. AEQ 1404. Request $3,000.00. Motion by Geer with second by Nelson for full funding. Motion carried with 3 yes, 2 no, and 1 abstain.

e. Tri-County School District: Purchase displays and drums. AEQ 1405. Request $2,635.00. Motion by Erickson with second by Rosengren for full funding. Motion carried unanimously.

f. Win-E-Mac School District: Purchase kiln. AEQ 1406. Request $3,000.00. Motion by Nelson with second by Swendseid for full funding. Motion carried with 4 yes, and 2 no.

g. University of MN Crookston: Purchase percussion instruments. AEQ 1407. Request $3,000.00. Fails due to lack of a motion.

h. East Grand Forks School District: Purchase light equipment. AEQ 1408. Request $3,000.00. Motion by Erickson with second by Killough to approve full funding. Motion carried unanimously.

i. Red Lake County Central School District: Purchase piano. AEQ 1409. Request $3,000.00. Motion by Erickson with second by Rosengren to approve full funding. Motion carried unanimously.

j. Norman County West School District: Purchase instruments. AEQ 1411. Request $2,250.00. Motion by Killough with second by Geer to approve full funding. Motion carried unanimously.

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<td>EGF School</td>
<td>17.29</td>
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<tr>
<td>Norman Co West School</td>
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<tr>
<td>Marshall Co Central Sch</td>
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<tr>
<td>Red Lake Co Central Sch</td>
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<td>$6,750.00</td>
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<td>Red Lake Falls School</td>
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<td>$3,750.00</td>
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<tr>
<td>Win-E-Mac School</td>
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<tr>
<td>Tri-County School</td>
<td>13.43</td>
<td>Alternate 2</td>
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Review of Individual Artist Fellowship Grant Applications

The rating criteria was reviewed. Wittman reported that $16,000.00 is available.

a. Deb Aune, Gatzke. Painting. IND 1401. Request $1,500.00. Motion by Geer with second by Killough to approve funding of $1,500.00. Motion carried unanimously.
b. Anthony Diaz, Crookston. Guitar. IND 1402. Request $5,000.00. Motion by Erickson with second by Rosengren to approve $1,500.00 toward guitar lessons. Motion carried unanimously.
c. Jamie Gregor, Thief River Falls. Video. IND 1403. Request $5,000.00. Motion by Rosengren with second by Swendseid to approve funding of $1,500.00. Motion carried unanimously.
d. Dan Andree, Ada. Video and photography. IND 1404. Request $1,500.00. Motion by Erickson with second by Rosengren to approve funding of $1,500.00. Motion carried unanimously.
e. Janet Johnson, Roseau. Pottery. IND 1405. Request $5,000.00. Motion by Geer with second by Killough to approve funding of $1,500.00. Motion carried unanimously.
f. Laurel Johnson, Thief River Falls. Music composition. IND 1406. Request $5,000.00. Conflict of interest declared by Rosengren. Motion by Erickson with second by Geer to approve funding of $1,500.00. Motion carried unanimously with Rosengren abstaining.

Motion by Nelson with second by Geer to accept the two applications received after the deadline date as part of the pool of applicants for funding. Motion carried unanimously.

g. Brett Lynse, Crookston. Visual art. IND 1407. Request $1,500.00. Motion by Erickson with second by Rosengren to approve funding of $1,500.00. Motion carried unanimously.


Rating results for the $1,500.00 grants were tallied. Motion by Geer with second by Erickson to approve Janet Johnson and Laurel Johnson as recipients of the larger $5,000.00 grants due their high rating and request for the larger amount. Motion carried with 5 yes, and 1 no.
Project rating results and final funding awards follow:

<table>
<thead>
<tr>
<th>FY2014 McKnight Funds</th>
<th>Rating</th>
<th>Award</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janet Johnson</td>
<td>27.25</td>
<td>$5,000.00</td>
<td>$16,000.00</td>
</tr>
<tr>
<td>Deb Aune</td>
<td>27.13</td>
<td>$1,500.00</td>
<td>$11,000.00</td>
</tr>
<tr>
<td>Brett Lynse</td>
<td>26.75</td>
<td>$1,500.00</td>
<td>$9,500.00</td>
</tr>
<tr>
<td>Laurel Johnson</td>
<td>26.00</td>
<td>$5,000.00</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Jamie Gregor</td>
<td>25.50</td>
<td>$1,500.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Anthony Diaz</td>
<td>24.88</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Dan Andree</td>
<td>20.38</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Student Artist Training Mentor Grants

Motion by Erickson with second by Swendseid to approve the following students and mentor amounts. Motion carried unanimously.

Approved for Funding
- Brayden Drevlow, Thief River Falls; Music 28 $500
- Louisa Bergman, Oslo; Music 27 $500
- Brock Drevlow, Thief River Falls; Music 27 $500
- Hannah Brickson, Thief River Falls; Music 26 $500
- Capri Pederson, Arygle; Writing 26 $500*
- Peyton Svedahl, Greenbush; Visual 25 $500*
  - Possible mentor award 450*
- Logan Mann, Hendrum; Visual 23 $500*
  - Possible mentor award 450*
- Crystal Kolden, Gatzke; Visual 23 $500
  - Deb Aune mentor award 450
- Rachel Goldberg, Lancaster; Music 22 $500
- Pearl Lacoursiere, Red Lake Falls; Textiles 19 $500
  - Nancy Vraa mentor award 450
Not Recommended for Funding
- Kristy Williamson, Gatzke; Visual 12 $0

* students need to select training prior to voucher

Showcase Update

Update from Wittman that River Walk Artists Gallery is now hosting the Holiday Show. The Northwest Minnesota Art Exhibit will be in Middle River in April 2014.

Promotions Specialist Position

Thirteen candidates submitted cover letters and resumes by Nov 10, 2014. Wittman ability criteria based on the work activities expected. Motion by Erickson with second by Rosengren to select the top candidate Maureen Regalado of Karlstad for the position. Motion carried unanimously.
Review of Final Reports

Motion by Killough with second by Erickson to approve the list of final reports in the packet. Motion carried unanimously.

Arts Council Board Member Nominations

Motion by Nelson with second by Killough to approve Mary Ann Laxen of East Grand Forks and Jennifer Bakken-Brees of Fertile to serve a three year term on the Arts Council. Motion carried unanimously. Note: first term will be through June 2016, second term until June 2019.

Arts Council Director Report

Minnesota Citizens for the Arts: Arts Advocacy Day will be March 27, 2014. Wittman asked members to consider attending with her. Meal and lodging expenses would be covered by the Arts Council.

Forum of Regional Arts Councils and Minnesota State Arts Board update was presented by Wittman. Wittman stated that she will be working with MSAB staff on testing one of our applications in their WebGrants system.

Community Supported Art sales have been slow so please spread the word.

A workshop on how to create a DVD with your art images was in Roseau. Lead by Mike Harvey of Grand Forks on November 13 and 14, 2013 to fifteen people in attendance.

Next Meeting

The next meeting date will be Thursday, March 6, 2014.

Adjournment

There being no other business, the meeting adjourned at 8:00 p.m.

Mara Wittman
Arts Council Director
Minutes
Northwest Minnesota Arts Council
August 21, 2013 Meeting

Members Present: Charles Erickson, Bruce Reeves, Faye Auchenpaugh, Aliza Olson, Deanna Swendseid, Eryn Killough, and Connie Nelson.

Members Absent: Barb Geer, Kay Rosengren, and Angie Peterson.

Staff Present: Mara Wittman

Call to Order

Chair Reeves called the meeting to order at 5:05 p.m.

Wittman reviewed the open meeting procedure, the mission and vision of the Arts Council and the conflict of interest procedure.

Minutes

Motion by Auchenpaugh with second by Olson to approve the June 26, 2013 minutes. Motion carried unanimously.

Bills and Budget Revision

Motion by Erickson with second by Nelson to approve the payment of the bills. Motion carried unanimously.

Review of Grant Applications

Wittman went through the procedure for declaring a conflict of interest. Motion by Erickson with second by Auchenpaugh to declare all the Legacy applications eligible for review. Motion carried unanimously.

Review of Arts Legacy Grant Applications

The rating criteria was reviewed. Wittman reported that $176,000.00 is available in Arts Access and $16,745 requested. Wittman also reported that four schools are requesting $14,600 in Arts Learning in our special residency category and $33,000 is available. $12,000.00 is available to award in Traditional/Cultural.

   a. Roseau School District ACHF 1401. Request $2,350.00. Motion by Erickson with second by Nelson to approve full funding from Arts Access funds. Motion carried unanimously.

   b. Tri-County School District. ACHF 1402. Request $6,885.00. Motion by Olson with second by Swendseid to approve full funding. Motion carried unanimously.

   c. Twin Forks Chorus. ACHF 1403. Request $500.00. Motion by Erickson with second by Killough to approve full funding. Motion carried unanimously.
Project rating results and final funding awards follow:

<table>
<thead>
<tr>
<th>FY2014 Arts Access Funds</th>
<th>Rating</th>
<th>Award</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roseau School District</td>
<td>17.86</td>
<td>$9,360.00</td>
<td>$166,640.00</td>
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<tr>
<td>Tri-County School District</td>
<td>17.71</td>
<td>$6,885.00</td>
<td>$159,755.00</td>
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<tr>
<td>Twin Forks Chorus</td>
<td>15.86</td>
<td>$500.00</td>
<td>$159,255.00</td>
</tr>
</tbody>
</table>

**FY2014 Arts Learning Funds**

Six applications were received and approved by staff for the special residency category with Arts Education Legacy funding code 182014

**Available**  $33,000

- Roseau School District: Ross Sutter ACHFSD 1401  $2,600.00
- Roseau School District: Jim Mondloch ACHFSD 1402  $2,600.00
- Tri-County School District: Ross Sutter ACHFSD 1403  $2,600.00
- Tri-County School District: Jim Mondloch ACHFSD 1404  $2,600.00
- Greenbush-MR School District: Al Bellevue ACHFSD 1405  $2,100.00
- Kittson Central School District: Flamenco ACHFSD 1406  $2,100.00

**Balance**  $18,400

**Review of Arts Project Grant Applications**

The rating criteria was reviewed. Wittman reported that $25,000.00 is available and $13,650 requested.

a. Crookston Community Theater. LRAD 1401. Request $3,000.00. Motion by Olson with second by Erickson to approve full funding. Motion carried unanimously.

b. City of Karlstad. LRAD 1402. Request $3,000.00. Motion by Erickson with second by Olson to approve full funding. Motion carried unanimously.

c. Valley Crossing Arts Council. LRAD 1403. Request $2,300.00. Discussion about location within church setting and so many Pastor’s participating as key leaders. Motion by Killough with second by Nelson to table until next meeting to bring more clarity to whether this grant is eligible. Main concern is whether it is religious socialization. Motion carried unanimously. Council asked staff to request more materials that will provide proof that this is non-religious. (Note: The program director did fulfill these expectations by changing the location to the Mental Health Center and adding one of their counselors to the leaders. The Arts Council voted by email between meetings to approve the grant in full. Motion passed unanimously.)

d. Middle River Community Theater. LRAD 1404. Request $3,000.00. Motion by Olson with second by Swendseid to approve the grant in full. Motion passed unanimously.

e. Middle River Community Club. LRAD 1405. Request $3,000.00. Motion by Erickson with second by Swendseid to approve the grant in full. Motion passed unanimously.
Project rating results and final funding awards follow:

<table>
<thead>
<tr>
<th>FY2014 General Funds</th>
<th>Rating</th>
<th>Award</th>
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<tr>
<td>City of Karlstad</td>
<td>19.00</td>
<td>$3,000.00</td>
<td>$22,000.00</td>
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<tr>
<td>Crookston Comm. Theater</td>
<td>18.43</td>
<td>$2,350.00</td>
<td>$19,650.00</td>
</tr>
<tr>
<td>Middle River Comm. Club</td>
<td>18.43</td>
<td>$3,000.00</td>
<td>$16,650.00</td>
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<tr>
<td>Middle River Comm. Theater</td>
<td>18.29</td>
<td>$3,000.00</td>
<td>$13,650.00</td>
</tr>
<tr>
<td>Valley Crossings Arts</td>
<td></td>
<td>$2,300.00</td>
<td>$11,350.00</td>
</tr>
</tbody>
</table>

Increase in Arts and Cultural Heritage Funding and Grant Deadlines

Motion by Erickson with second by Killough to approve adding a contract position titled Promotions Specialist for up to $10,000.00. Motion approved unanimously.

Motion by Nelson with a second by Erickson to approve adding a new grant application exclusively for arts non-profit organizations with Legacy funding.

The Council set a November 1, 2013 deadline for Arts Equipment Grants for schools using general allocation funding code 152014. $3,000.00 maximum with 25% cash match.

Motion by Killough with second by Erickson to approve payment to Drees, Riskey, and Vallager from Crookston for conducting our audit on August 7, 2013. Motion carried unanimously.

Community Supported Art

Wittman presented on the addition of artwork by Trey Everett, Sherrie Krueger, Janet Johnson, and Jessica Pribula to the 2013 CSA boxes. Patrons will be able to buy shares for $225.00 for seven pieces of art: the four new pieces and choice of three others from last year. Note: Everett, Krueger, and Johnson were vouchedered into the system in a previous year and are already completing 35 pieces of artwork. All artists will be asked to do a demonstration at the reception on November 10, 2013 in Warren at Melody’s Café.

Motion by Erickson with second by Killough for a contract with Jessica Pribula to complete 35 scarves as part of CSA 2013. Motion carried unanimously.

Review of Final Reports

Motion by Erickson with second by Killough to approve the list of final reports in the packet. Motion carried unanimously.

Arts Council Director Report

Wittman updated the Council on the planned move of our NWRDC and Arts Council office to the hospital building in Warren. The date of the move will be November 11, 2013. Note: The move was delayed and the NWRDC
office will move on December 9, 2013. Arts Council members stated that they would like to rent two offices for arts in the new building.

Minnesota Citizens for the Arts: Janet Johnson of Roseau would like to serve as our board member for Region 1. Approval for Janet happened through email between meetings. Email response was unanimous approval. MCA will reimburse Janet’s mileage at .26 per mile first than the Arts Council will reimburse up to the current government rate. She will complete our regular expense sheet as our representative on the MCA Board.

Forum of Regional Arts Councils and Minnesota State Arts Board update was presented by Wittman. Brief discussion on the travel restrictions now for individual artists and arts sponsoring with general fund dollars.

River Walk Gallery in EGF: Art and Wine Walk months update and statistics were presented. Reminder to members to use our Facebook page and website at www.NorthwestMinnesotaArtsCouncil.org to see updates on our very successful gallery exhibits.

Minnesota’s Historic Northwest included a reminder to view their current traveling exhibit on Entrepreneurs in NW Minnesota. Wittman stated that she will attend the Heartland Tourism annual meeting in Crookston on October 10, 2013.

Next Meeting

The next meeting date will be Thursday, November 21, 2013.

Adjournment

There being no other business, the meeting adjourned at 7:30 p.m.

Mara Wittman
Arts Council Director